

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 15, 2017

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 15, 2017, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

President Thurston led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Rosemary Thurston, President
Sarah E. Chapman, Ph.D., Vice President
Denis Honeychurch, J.D.
Pam Keith
Michael A. Martin
Quinten Voyce
A. Marie Young
Larry Bartlow, Student Trustee
Celia Esposito-Noy, Secretary

Others Present:

Greg Brown, Vice President of Student Services
Mary Jones, Human Resources
Lucky Lofton, Bond Manager
Michael Wyly, Academic Senate
Sandra Therrien, Executive Coordinator, Superintendent-President Office

4. APPROVAL OF AGENDA

The following edits and clarifications should be noted in the agenda:

Agenda Item 14.(e) Contract Award to Arthulia Inc. for Construction Services for the Performing Arts Costume Workshop and Classroom Project has been pulled from the Non-Consent Agenda Items.

Agenda Item 14.(f) Contract Award to Kitchell for Project Management/Construction

Management Services for Facilities Capital Projects has been pulled from the Non-Consent Agenda Items.

Agenda Item 14.(i) Contract Award to Optima Inspections Inc. for Inspection Services for Performing Arts Costume Workshop and Classroom Project has been pulled from the Non-Consent Agenda Items.

Agenda Item 14.(n) Strong Workforce Program Contract has been pulled from the Non-Consent Agenda Items.

Any other grammatical errors in documents will be corrected by staff.

It was moved by Trustee Young and seconded by Trustee Keith to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Thurston called the closed session to order at 6:35 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9
- (d) Conference with Legal Counsel—Existing Litigation (Subdivision (a) of Govt. Code §54956.9):
Case No. FCS045285/Claim #509449 (White), Case No. FCS045360/Claim #510181 (Rieger), and Case No. FCS046483/Claim #519430 (Yu)

7. RECONVENE REGULAR MEETING

Board President Thurston reconvened the Regular Meeting at 7:02 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board held Conference with Legal Counsel – Existing Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Karen Cook gave an update on CTE: April 21st Doing What Matters for Jobs in Solano County meeting planning is underway. Meetings will include: updating attendees and breakout sessions.

10. SABBATICAL REPORT 2015-16 ACADEMIC YEAR – CORRINE KIRKBRIDE

Corrine Kirkbride, Math Faculty, gave a presentation on her sabbatical leave to South America where she travelled from June 1 – December 5, 2015 with only a backpack containing just the necessities.

Professor Kirkbride's goals were to gain a high proficiency of Spanish by taking Spanish courses while living in Spanish speaking countries; share cultural experiences with the students of Solano using technology and social media; and to return to Solano to sue the ability to converse in Spanish to support programs and get involved in outreach.

11. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Jacob Hinkle gave the following report:

- Women's History Month tri-folds have been created to celebrate the achievements of women in both labor and business. We will be showing a film on March 22 with a question and answer discussion to be held afterwards. The film will be about Rosie the Riveter and will be played from 11:30 am to 1:00 pm in the FishBowl, room 1421.
- The ASSC is currently working on its projected budget for fiscal year 2017/2018.
- We are also assisting with the Student Life Office with commencement plans.
- An election will be held in May for Executive Board members. More details will follow.

(b) Academic Senate

Michael Wyly gave the following report:

Since my last report, the Academic Senate has met twice, on February 27 and on March 6. Significantly, the Senate continues its work to refine the final draft of its 2017 Curriculum Handbook, and the 2017 Hiring Handbook, including proposed procedural language for

administrative retreat rights as well as recommended changes to AP 4005. Looking ahead, the senate will review the results of its survey re: the newly minted peer review process in effort to refine its procedures to best accommodate the needs of the College.

Prior to its meeting on February 27, at the recommendation of our APR Chair and the direction of the senate, and in full cooperation with Academic Affairs, the senate formalized a task force to Explore University Studies, Interdisciplinary Studies, and General Sciences degrees to recommend what actions/changes are needed in the University Studies, Interdisciplinary Studies, and General Sciences degrees, and what philosophy should guide these recommended changes; to communicate these recommendations to the senate or its subcommittees. Key factors related to this charge include: University Studies and Interdisciplinary Studies degrees include courses no longer offered at SCC, and are presently out of date; Faculty have been asked to examine both degrees to weed out courses, but this opens larger questions about what should these degrees include, and why. Without this guidance, faculty may opt to trim minimally or cut degrees entirely, perhaps with unintended consequences; these programs have not been substantively revisited since the implementation of AD-T degrees, so a broader discussion of each degree's function is timely. Included on this taskforce are our APR Chair, teaching faculty, counseling faculty and our Academic Affairs consultant. I look forward to sharing with the Trustees any recommendations of the taskforce as they mature and are presented to the senate.

In addition, the senate took action to approve its recommendations to the Institutional Set Standards which have subsequently been shared with CGC. Senate recommendations were accepted by CGC. The content of these recommendations are already forwarded to the Trustees. However, on behalf of the senate, I would like to voice our earnest desire to make these recommendations meaningful through our support of deliberate and thoughtful action on the part of the College to address those areas which fall below these targets to address pointedly issues related to equity, access and completion. I have shared these desires already with CGC and our S-P and am heartened by the mutual acknowledgement of the need for this intentional approach. Too, the work of our BSI Committee, both recent and future, as well as our shared support for pathways development, should help to address these targets and the needs they represent. Too, I will share that the Assessment Committee is in the process of soliciting feedback on its proposed revisions to GELOs and ILOs. As you may recall, the College approved its new GELOs and revised ILOs last AY. Since, our assessment committee has worked to assess these outcomes, and they are not in the process of reviewing the apparatus, especially for our pilot GELOs. And, they have proposed changes to improve on these outcomes, as planned. The senate will use the month of April to review and recommend any changes to the College to coincide with the College's transition, as best as we are able to Curricunet Meta.

(c) College Governance Council

S-P gave a report: institutional standards? When an organization falls below standards, we are obligated to show a plan to address these areas. Acknowledge Wyly, senate, David Williams on the curriculum and hiring handbook. BP 5000 has been reviewed by CGC.

(d) Superintendent-President

S-P gave a report: Flex Cal was a success. Wanted to thank faculty and staff for a robust 2-day event.

12. CONSENT AGENDA – ACTION ITEMS

Human Resources

- (a) Employment 2016-2017, Page 14

Finance and Administration

- (b) Warrants, Page 16
(c) Personal Services Agreement, Page 18
(d) Donations, Page 20

It was moved by Trustee Keith and seconded by Trustee Voyce to approve the Consent Agenda as amended. The motion was passed unanimously.

13. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

- (a) Resolution No. 16/17-18 of the Board of Trustees of the Solano Community College District, Solano and Yolo Counties, California, Authorizing the Issuance of Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds, Series C, and Actions Related Thereto, Page 22

It was moved by Trustee Young and seconded by Trustee Chapman to approve Resolution No. 16/17-18 of the Board of Trustees of the Solano Community College District, Solano and Yolo Counties, California, Authorizing the Issuance of Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds, Series C, and Actions Related Thereto as presented. The motion passed unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Thurston, Trustee Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Voyce and Trustee Young

NOES:

ABSTAIN:

It was moved by Trustee Chapman and seconded by Trustee Keith to approve Items 14.(b) through 14.(d), 14.(g), 14.(h), and 14.(j) through 14.(m) in one motion. The motion was passed unanimously.

- (b) Contract Award to TYR, Inc. for Project Inspection Services for Substation #1 & #2 Replacement Project, Page 52
- (c) Contract Change Order #1 to Landmark Construction for the Softball Bleacher Replacement Project, Page 54
- (d) Contract Amendment #2 to CSW/Stuber-Stroeh Engineering Group, Inc. for Engineering Services for the Campus Entry Sidewalk Improvements Project, Page 57
- (e) Contract Award to Arthulia Inc. for Construction Services for the Performing Arts Costume Workshop and Classroom Project, Page 59

This item was pulled from the Non-Consent Agenda Items.

- (f) Contract Award to Kitchell for Project Management/Construction Management Services for Facilities Capital Projects, Page 61

This item was pulled from the Non-Consent Agenda Items.

- (g) Contract Award to LVH Entertainment Systems for Construction Services for Building 1200 Production Drapery and Lighting Project, Page 63
- (h) Contract Award to MADI Architects for Architectural Services for Roofing Replacement Project – B1500, B1000 and B300, Page 65
- (i) Contract Award to Optima Inspections Inc. for Inspection Services for Performing Arts Costume Workshop and Classroom Project, Page 67

This item was pulled from the Non-Consent Agenda Items.

- (j) Funding Source Change for Balance of Contract to CA Architects for Architectural Services for the Softball Field Bleacher Replacement Project, Page 69
- (k) District Standards – Wayfinding Signage Standards, Page 70
- (l) Traffic Signal Equipment Easement and Public Sidewalk Easement for City of Vacaville for Vacaville Center Intersection Improvements Project, Page 72

Academic Affairs

- (m) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 74
- (n) Strong Workforce Program Contract (New), Page 78

This item was pulled from the Non-Consent Agenda Items.

15. INFORMATION ITEMS – NO ACTION REQUIRED

16. ANNOUNCEMENTS

17. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

March 3: Unveiling of SolTrains 1st 100% Zero-emission Electric Bus and Groundbreaking for their Compressed Natural Gas Facility at 1850 Broadway St. in Vallejo

March 7: Vallejo Symphony Heart Strings Ensemble performance for all the 6th graders at Hogan Middle School in Vallejo. I am a member of one of the community groups that co-sponsored this event; that is, The Links, Incorporated Solano County Chapter.

March 8 & March 15: Volunteer mathematics tutor to 7th graders at Hogan Middle School in Vallejo who are participants in an after school program – ‘Links to Success: Math Olympics’

March 7 & March 14: Vallejo City Unified School District Special Board Meeting called by the directors/trustees

March 15: SCCD Board Citizens’ Bond Oversight Committee meeting – Interview Applicant

Trustee Voyce attended and/or participated in the following:

March 4th: The Solano Community College Education Foundations Inaugural Crab Feed

March 9th: The Fairfield Housing Department held a community input meeting for their California Community Block Grant process and area boundaries.

March 14th: The Solano Pride Center held a brainstorm and input meeting for Solano Pride Month Events to be held in June.

March 15th: 3-D Printing Workshop held by Karen Cook here at Solano College.

- 18. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 19. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 20. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 21. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Keith to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:51 p.m.